

Invitation of Quotation
For
Supply and installation of Retro- Reflective Signage board
At

All India Institute of Medical Science, Rishikesh

Issue Date : 22 January 2018
Inquiry No. : F.No.-47/03/Retro- Reflective Signage board
(LPC)/2018/RIS/ES-153
Last Date of Submission : 29 January 2018 at 3:00 PM



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Invitation of Quotation for Supply and installation of Retro-Reflective signage board at AIIMS, Rishikesh

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Rishikesh for Supply and installation of Retro- reflective Sign board at AIIMS, Rishikesh. Terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 29.01.2018 at 03.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under: -

“Quotation for Supply and installation of Retro- Reflective Signage board FILE No.: 47/03/ Retro- Reflective Signage board (LPC) / 2018/RIS/ES-153 , DUE ON 29.01.18 at 3:00 PM”

1. Terms & Conditions: -

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay, this Institute will not be responsible.
- B) Quotations must be in the enclosed prescribed Performa on the letterhead of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, in case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.
- C) Rates must be quoted as per the format specified, Quoted Price Must be Inclusive GST.
- D) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- E) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- F) Becoming L1 will not be the criteria for awarding of purchase order/Work Order unless the rates are reasonable & justified.
- G) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- H) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
 - Firm shall be registered with the Government of Uttarakhand /Central Government.
 - The firm shall have valid Tax Registration.
 - **The firm should not be black listed by any Govt. Agency/Dept.**
- I) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- J) The supplier may be asked to submit a sample of the product(s), which will be evaluated By a technical evaluation committee. The expenditure incurred for demonstrating the items will be borne by the supplier.

- K) **Period of supply** – 15 days from issuing Purchase Order/Work order.
- L) **Liquidated Damage:** - If the contractor fails to supply and install materials within 15 days after issuing work order, then a penalty at the rate of 0.5 % per week of the total purchase order value shall be levied subject to maximum of 10% of the total purchase order/Work Order value.
- M) **Payment Terms:** Payment will be made only after satisfactorily delivery, Commissioning and inspection of material by the AIIMS Rishikesh.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the Supplier and any other department of AIIMS Rishikesh with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Rishikesh whose decision will be final and binding upon the Supplier.
- O) AIIMS, Rishikesh reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Rishikesh will be final in this regard.
- P) Quotation must be submitted in the following Addresses.
Engineering LPC, Engineering Office AIIMS Rishikesh.
- Q) AIIMS, Rishikesh reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Rishikesh will be final in this regard.
- R) After finalization of Purchase Order/Work order, sample will be provided by AIIMS Rishikesh.
- S) Site Visit is necessary before Submitting the Quotation from Supplier / Contractor. (At their own Cost)

Executive Engineer

Encl.: Annexure 1 (Format of Price)

[On the letterhead of firm]

ANNEXURE-1

PRICE

BIDFORM

To,

Executive Engineer
AIIMS, Rishikesh

Dear Sir,

1. I/Wesubmitted the quotation for Enquiry No. "**QUOTATION FOR SUPPLY AND INSTALLATION OF RETRO-REFLECTIVE SIGNAGE BOARD FILE NO.47/03/ LED SIGNANGE BOARD (LPC) /2018/RIS/ES-153 due on 29.01.18 at 3:00 PM** for procurement of following items at AIIMS Rishikesh.
2. I/We thoroughly examined, understood and accept terms and conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
3. I/We hereby offer to supply and Installation at the following rates.
4. Warranty/guarantee period of the following items is 5 YEARS.

S.no.	Description	Qty.	Unit	M/s	
				Quoted Unit Rate with tax	Total amount (Inclusive of all taxes.)
1	Providing and fixing stainless steel (Grade 304) Railing made of Hollow tubes, channels, plates etc., including welding, grinding, buffing, polishing and making curvature (wherever required) and fitting the same with necessary stainless steel nuts and bolts complete, i/c fixing the railing with necessary accessories & stainless steel dash fasteners , stainless steel bolts etc., of required size, on the top of the floor or the side of waist slab with suitable arrangement as per approval of Engineer-in-charge, (for payment purpose only weight of stainless steel members shall be considered excluding fixing accessories such as nuts, bolts, fasteners etc.).	200	Kg		

2	Manufacturing, supplying and fixing retro reflective sign boards made up of 2 mm thick aluminum sheet, face to be fully covered with high intensity encapsulated type heat activated retro reflective sheeting conforming to type - IV of ASTM-D 4956-01 in blue and silver white or other color combination including subject matter, message (bi-lingual), symbols and borders etc. as per IRC ; 67:2001, pasted on substrate by an adhesive backing which shall be activated by applying heat and pressure conforming to class -2 of ASTM-D-4956-01 and fixing the same with suitable sized aluminum alloy rivets @ 20 cm c/c to back support frame of Stainless steel of size 26 x13 x2 mm along with theft resistant measures, mounting on existing poles or as directed with nut bolts arrangement and welding etc. to make it theft free. Complete as per specification and direction of engineer -in-charge.	14	Sqm		
Total Amount inclusive of all taxes (in Rs.) :-					0.00

Place _____

Date _____

(Signature of authorized person): - _____

(Name): - _____

Name of firm/company/agency: - _____

Phone No.: -- _____

Email: - _____

Terms & Condition:-

1. Above Price are Inclusive of all Taxes & duties.
2. Price are FOR Basis.
3. Payments after 30 days against satisfactory completion of work.